

## **About the handling of personal information**

### **1. Proper protection of personal information and administrator**

Our company, the following, shall be appointed as protection manager of personal information. We will properly and safely manage your personal information or leakage of personal information. We will take protective measures to prevent loss or damage.

T.R.P. JAPAN Co. , Ltd WORLD KIDS Division TEL: 098-840-3112  
4-22-11 Shiozaki-cho, Itoman City, Okinawa Prefecture 901-0364

### **2. Purpose of using personal information**

We will use your personal information within the range of legitimate business execution at our company for user management and service provision of visit childcare business. Whether customers provide your own personal information to us depends on your judgment. If not provided, please note that it may not be possible to provide appropriate services.

### **3. Acquisition of sensitive information**

We will acquire sensitive information to provide appropriate services. In that case, we will use it within the scope of “the usage of using personal information” above.

### **4. Provision of personal information to third parties**

Your personal information, apart from the cases listed below, we will not offer it to the third parties without your consent beforehand.

- 1) Based on laws and ordinances.
- 2) When necessary for the protection of human life, body or property, when it is difficult to obtain person’s consent.
- 3) To promote public health improvement or the sound development of children, especially when it is difficult to obtain person’s consent.
- 4) National agencies or Local governments or persons who received the consignment, in cases where it is necessary to cooperate in carrying out the affairs prescribed by laws and ordinances. When there is a risk of interfering with the performance of the affairs by obtaining the consent of the principal.
- 5) When collecting or analyzing individual personal information for the purpose of providing statistical information, processing it into a form that cannot be identified, and disclosing the statistical data.

### **5. Entrustment of Personal Information Handling Business**

We may outsource all or part of the handling of personal information to an outside party. In that case, our company will carefully select a management system that can appropriately protect personal information, subject to the condition that they are being laid. We will strictly manage your personal information with the conclusion of confidentiality agreement with the contractor.

### **6. Compliance with applications such as suspension or detention from customers**

Regarding to disclosure of customers personal information to our company.  
(usage purpose notification, disclosure, correction, addition, deletion of contents, stoppage ,deletion of usage, stoppage of offering to third parties) Customers can inquire at our contact center. In that case, after we have confirmed the customer himself/herself, we will respond within a reasonable period.

## **About Measures of various infectious diseases**

From the day of your agreement to the day of the service, please contact our company promptly if any of the following symptoms occur. After assessing the situation, we may have to refuse the provision of babysitter services.

1. Please refrain from using our service if any of the following applies on the day.
  - If infected with any infectious disease
  - If you have been identified as a close contact
  - If the individual, including any family members living in the same household, develops a fever (37.5°C or higher) or respiratory symptoms such as cough
2. On the day of the service, if your child has a fever (37.5°C or higher) or shows respiratory symptoms, we will suspend the provision of babysitter services.
3. Babysitters may wear masks and face shields. (Gloves may also be worn depending on the situation.)
4. The decision to wear masks for children and guardians is left to individual discretion.

## **About Terms of Babysitter service**

### **Article 1 (Name and Address)**

·Terms of babysitter (below protocol) refers to consignment and contracting of babysitter services and etc. approved by T.R.P. Japan Co. , Ltd.

(Hereinafter collectively referred to as "this service")

The head office of "this service" is located at T.R.P. Japan Co. , Ltd.

4-22-11 Shiozaki, Itoman City, Okinawa Prefecture and we provide "this service" in Japan.

### **Article 2 (Purpose)**

·The babysitter of this service, a parenting expert, respects the parent's "child-rearing method" and takes care of infants and children (commonly known as "children") on behalf of their parents.

### **Article 3 (Object)**

·Childcare from 3 months (after lifting one's head)~12 years old is targeted at the designated location (residence, company, hotel etc.) according to the parents request.

### **Article 4 (Application and Management)**

·This agreement applies to all users of the service provided by the company. Moreover, we will manage and operate this service.

### **Article 5 (Service Use)**

·In order to use this service, it is necessary to make an application by the form specified by us and to obtain approval of our company for the application.

### **Article 6 (Reception)**

·We accept applications for this service.

### **Article 7 (Available Business Hours)**

·This service will be provided from as follows. In addition, we may provide this service at other times depending on the situation.

· In addition, this service is only available for more than 3 hours.

October 23th 9:00AM to 6:00PM

October 24th 9:00AM to 6:00PM

October 25th 9:00AM to 1:00PM

### **Article 8 (How to Use)**

·If you would like to extend the usage time other than the extension of the academic conference, please contact us in advance. Additional charges may apply depending on the change.

·Equipment necessary for childcare (baby bottles, diapers, etc.) is prepared by the customer and used free of charge.

·To avoid misunderstanding, please keep your valuables (cash, precious metals, securities, etc.) in a safe place.

·Depending on the disease name, condition, and situation of the child, we may not be able to accept it.

### **Article 9 (Medical practice)**

·In principle, medical activities such as medication cannot be carried out in this service. If you want to give medicine, it is necessary to write down the necessary information in our company's distribution request form.

### **Article 9 (Reservation Change and Cancellation)**

### **Article 10 (Change of reservation and cancellation of reservation)**

·If you would like to change your reservation, please contact us by October 15, 2024.

## Article 11 (Payment)

- The actual cost of the child care fee will be borne as per the information.
- Expenses incurred for first aid measures etc. Fee will be charged for the actual expenses.

## Article 12 (Disruption of Services and Emergency Response)

- If there are any significant changes or signs of changes in your child's condition during the provision of this service, we will stop providing this service and hand it over to your parents. In that case, please respond promptly.

## Article 13 (Application of Insurance)

- In order to prevent accidents from occurring in advance, we will do our best to prevent accidents with the care of good managers.
- I'm taking out compensation insurance just in case.
- Our company's insurance will cover damage and dirt to the indoor facilities of our service.
- However, insurance claims such as accidents due to force majeure, damage to goods inside and outside the facility by children, or injuries or accidents of third parties may not be paid.

## Article 14 (Restriction on provision)

- Please understand in advance that the provision of this service may be restricted due to the following reasons:
- When the baby-sitting schedule is not convenient at the time of reservation, etc.
- When the child's body temperature is above 37.5°C at the beginning of the sitting
- When you have a medical history and find it difficult to take care of children normally
- Cases where various alarms are issued and it is judged that it is difficult to take care of children normally
- When multiple earthquakes with seismic intensity 3 or higher occur in a short period of time and it is judged that normal childcare is difficult
- If the transportation network is disrupted due to local heavy rain and cannot be visited
- Other cases where it is determined that the safety of children and sitters cannot be ensured

## Article 15 (Replacement)

- If this service is provided for a long time, the sitter may be replaced.

## Article 16 (Discharge)

- The Company shall not be liable for damages caused by the following reasons:
- In order to provide this service, when a child must be suspended due to a history, false condition, or omission of important matters reported by a guardian (in this case, cancellation will be treated as a cancellation fee).
- We will not be responsible for any reason if a child who is not included in this service contract accompanies you or if your request is not included in this service contract.
- Delays in arrival due to force majeure due to delays in public transportation, etc.
- When a cause that cannot be attributed to the company, such as a disaster or incident, occurs
- When the use of this Service is delayed or impossible due to unavoidable reasons, such as measures taken by a court or other public organization;
- In the event of a war, etc.

## Article 17 (Confidentiality)

- Our employees, etc. will not disclose customer information they have learned from the service to third parties. This maintenance contract will remain the same even after the contract is terminated.

## Article 18 (Matters not provided for in this Agreement)

- We respect the provisions of the Child Welfare Act and other relevant laws and regulations, and will make a decision after sincere consultation between the two parties.

### Article 19 (Modification of these Terms, etc.)

·Our company may arbitrarily revise these Terms and Conditions, etc. The revision of these Terms and Conditions, etc. shall take effect when these Terms and Conditions, etc. are posted on our company's designated site, and the customer shall comply with these Terms and Conditions, etc. In addition, at the time of commencement of this Service, you agree to the terms and conditions of this Service.

### Article 20 (Jurisdiction)

·These Terms and Conditions shall be interpreted in accordance with Japanese law, and in the event of a court dispute over this Agreement, the court in charge of the head office of T.R.P. Japan Co., Ltd. shall be the exclusive agreed court of first instance.

If you agree to all of the above, please Put a check application form.